

WHISTLER FARMERS MARKET VENDOR RULES AND RESPONSIBILITIES

1. All vendors must be registered members of the Whistler Farmers Market Society and pay the annual membership fee of \$35.00. In order to attend a market, all payments must be received by April 15th
2. This market is 100% make, bake, grow or raise –All non farm vendors at the market must adhere to this policy. Mass produced goods that have been repackaged or manufactured goods which have been assembled are undesirable.
3. **FOOD SAFE:** Each vendor selling fresh produce, prepared foods or food products must be Food Safe Level 1 certified. Documentation must be submitted with applications and will remain on file with the market.
4. **ORGANIC FARMERS/PRODUCTS:** Farm vendors must have British Columbia Certified Organic certification in order to sell products as organic. Certification should be present at their market stall.
5. **VANCOUVER COASTAL HEALTH AUTHORITY:** Vendors must adhere to VCHA regulations.
6. **ADDITIONAL PRODUCTS:** Only product categories for which a vendor has been WFMS approved are permitted
7. **TAXES:** Vendors are responsible for their own taxation obligations.
8. **VENDORS AGREE:** The Market is not responsible for any loss, theft or damage to vendor, vendor merchandise, displays or products, at any time while in attendance at the market.
9. **INSURANCE:** WFMS recommends that all vendors carry their own liability insurance.
10. **VENDOR STALL FEES:** are non refundable

VENDOR CONDUCT AND OBLIGATIONS

11. **PARKING:** The municipality will be enforcing parking regulations. Lots 4 and 5 are currently free. Please do not park along Blackcomb Way.
12. **CANCELLATIONS:** The market manager must receive notification of cancellation by Thursday at 10AM for a Sunday market to avoid penalty. This still does not allow for a refund of fees. Two missed markets with no notice and the vendor may not be allowed to return.
13. **MARKET OPENING AND CLOSING TIMES:** All vendors must be prepared for an 11AM start. Entry gate closes at 9AM and ALL vehicles must exit the market area by 9:30. No vendor is allowed to dismantle their stall before the market close at 4PM. Vehicles are not allowed in the market area until 5PM. Not being prepared by 11AM may result in a vendor losing stall space for that day. The consequences for failing to comply with these deadlines will result in a violation as outlined in section #21.
14. All vendors must confine their display to within the contracted stall space.
15. **GARBAGE:** All vendors must remove their own garbage at the end of the day. On site garbage receptacles have limited space and are not to be used by market vendors.

16. **STALL APPEARANCE:** Vendors are responsible for the safety and appearance of their market stall. Quality signage, creative displays and an orderly presentation is requested..
17. **VENDOR CONDUCT:** Vendors must conduct themselves in a professional and courteous manner. Please direct concerns about fellow vendors and patrons to the market manager and/or Board of Directors.
18. **FARM VENDORS:** Farm vendors must bring a minimum of 80% of their own product to the market stall. The other 20% may include Farm Friend, Cooperative Shared Farm, Purchase for Resale or Wild Harvest. This 20% must meet the following criteria:
 - A registration form (available from the website or market manager) must be completed and submitted, identifying the product and its source, in advance of the goods appearing at the market.
 - Membership fee of \$35 for an additional farm must be paid prior to selling at the market.
 - Signage must appear at the market stall clearly indicating the name and source of the product
19. **VALUE ADDED PRODUCTS:** The Market encourages product to be made from BC grown produce in order to be classed as value added.
20. **PRODUCT OVERLAP:** Farm vendors from outside the local area may participate in the market as long as their products compliment the market. They may be refused or asked to limit the products they sell at a given market if they directly compete with local farmers.
21. **VIOLATIONS:** Violations will be noted by the market manager. Offences are recorded on Notice of Violation Non Compliance Forms as follows:

1 st offence	Written warning
2 nd offence	Second written notice
3 rd offence	Vendor may lose right to sell at WFMS
22. **MARKET MANAGER** The market manager interprets and enforces the Vendor Rules and Responsibilities in consultation with the Board of Directors.